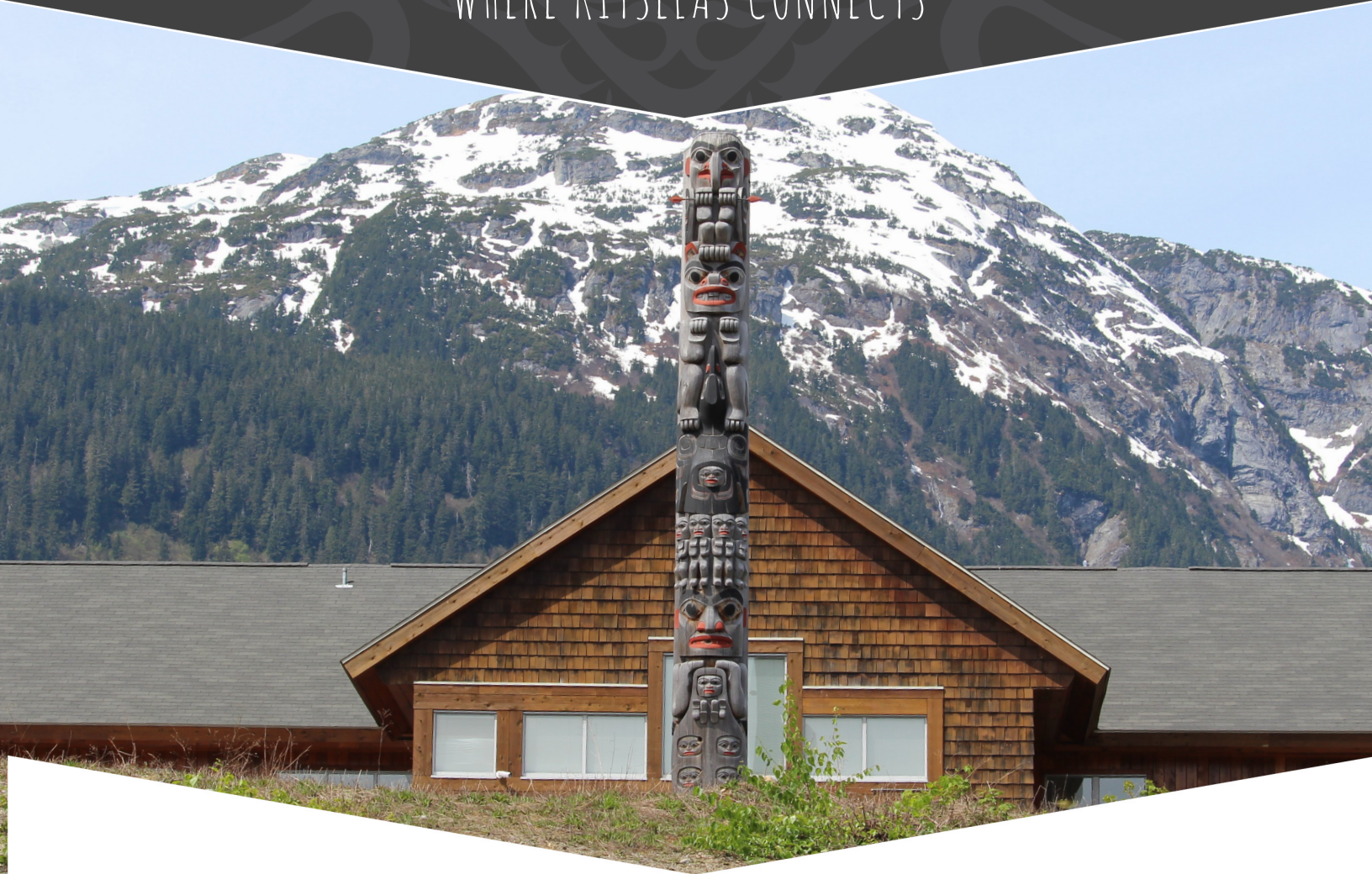


TSUNYOW

WHERE KITSSELAS CONNECTS

FEBRUARY 25, 2022



A Bi-Weekly newsletter from the



Kitselas Band Council & Administration

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Kitselas First Nation

2225 Gitaus Road, Terrace, BC V8G 0A9

Phone:250.635.5084

Fax:250.635.5335

COUNCIL NEWS

UPCOMING COUNCIL MEETINGS

- ♦ Major Projects Signing Meeting—March 8, 2022

Vancouver, B.C

- ♦ Community Update Meeting—March 18 & 19, 2022

Kitselas Community Hall

- ♦ Tsimshain Leadership Update Meeting—March 22, 2022

Virtual Meeting

PAST COUNCIL MEETINGS

- ♦ February 15, 2022— Lands & Resources Update: Ongoing Negotiations Update with John Balogh, Rail Study of CN rail line and Highways in Territory, Lax Kw'alaams Fish Trap Update of location change, BCR for UBCM Funding Application, Approval of City of Terrace Heritage Plan additions for Kitselas
- ♦ February 17, 2022 (continuation) — Housing, Public Works and Infast. Update: Community Hall is at 40% designed with funding at 3.9 million, and 1.5 million remining. The 6 housing units, have been delays from Project Manager currently have 3 guys construction and 1 guy materials. BC Housing society being formed, to have BC Housing provided in the community.
- ♦ February 22, 2022— Council signed a BCR, for CGL 10% Equity Option
- ♦ Administration will be presenting work plans & budget to the community on March 18 and 19 2022.
- ♦ Council signed a BCR, for BC Housing Project.

Constitution Workshop— March 4, 2022

On Friday, March 4, from 10 a.m. until 2 p.m. at the Kitselas Community Hall, an important Constitution workshop is happening for our People. This session is an excellent opportunity to provide your feedback on the draft Kitselas Constitution--the guiding document that determines our governance and community vision for life after Treaty ratification.

The workshop is a chance for our community to come together and shape a Constitution for Kitselas Members, by Kitselas Members. The session will be interactive and offer many opportunities to share your opinions and work with other Kitselas Members. Leading the workshop will be an expert Indigenous facilitator, Angela Wesley from the BC Treaty Commission.



It will be a fun and community-focused event, and you'll be entered to win a number of exciting prizes including a Nintendo Switch or a \$500 gift card! Plus, lunch will be provided. We encourage all Kitselas Members from near and far to attend this special session. To help cover travel costs for Members living outside of the community, we have a travel subsidy available. Please note that this is an in-person-only workshop.

Childcare will be provided from 9:30 a.m. until 2:30 p.m. When registering for the workshop, please mention if you will be needing childcare.

To register for the workshop or to apply for the travel subsidy, please contact Joan at treaty.engagement@kitselas.com or 250-635-8882.



THE PLAN

Kitselas is initiating Phase 1 of the Treaty Land Use Plan Project to create a framework for the management of potential Treaty Settlement Lands, should Treaty be passed.

WE WANT YOUR INPUT!

In Phase 1, we will gather the following input related to the Treaty Settlement Lands:

- Vision & Guiding Principles - using existing Reserve Land Use Plan as a guide
- Traditional & existing knowledge of the Lands
- High-level potential land uses

STAY TUNED:

Phase 1 of engagement coming soon!

Visit the website or follow us on social media for details on how to get involved!



CONTACT US:

For more information or to share your thoughts!

e.louie@kitselasdlp.ca
(250) 641-2915

KITSELAS
FIRST NATION



<https://storymaps.arcgis.com/stories/fb29d32d2fad488d823d14171e0c93fa>

KITSELAS YOUTH

BASKETBALL TEAMS

Are fundraising to attend the Jr. All Native in Kelowna this year. They will be bringing both the Kitselas Grizzlies boys 13-U team, and the Kitselas Cougars girls 17-U team.

Draw Date: Monday February 28, 2002.

We appericate your help, in supporting us get to the JANT 2022.

Gitselasu Rediscovery Camp Info.

Good afternoon Kitselas Community. I been trying to set up a Community Meeting. To share Info on possible set up of Gitselasu Rediscovery Camp.

Because of Covid was not possible. If all goes well; there will be Training for two weeks at Pearson College. This is on Vancouver Island.

There are talks of a possible Canoe Journey like one that happened in 2000.

Call me at home at 250-638-8059 if interested.

Thank you;

Ken McDames Sr.

\$5 each/ 3-\$10/ 7-\$20

KITSELAS YOUTH BASKETBALL

FOOD

HAMPER FUNDRAISER



Win 2 seperate Food Hampers

mix of the listed foods below

Quart of crab apples	4 Bags of Chowmein Noodles
pint of cherries	One bag of Rice
pint of salsa	Bag of Parboiled rice
pint of 1/2 smoked fish	Case of KD
pint of fresh sockeye	Large bag of Flour
pint of pickled beets	Large bag of Sugar
case of 2021 jarred sockeye	Large tin of Coffee
case of fish	Bag of Rice & Soysauce
mixed jarred food	Large bag of Toliet paper
fresh frozen fillets and	Box of Potatoes
moose meat	3L bottle of Cooking Oil
2 Packages of 1/2 Smoked sockeye	Gift Cards

March

2022

Kitselas Youth Wellness & Right To Play Program

For the month of March our program will be held at the Light house Building as our Center gets some TLC 😊

Activities may or may not Change, Posts will be made on both Work Pages.

Spring Break Hours will be posted closer to date, program hours will happen earlier then the normal times 😊

Culture Camp more info TBA @ a later date.



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 ASP 3:30-5:00 (Baking/Games) YLP 7-9	2 Boys Basketball ASP 3:30-5:00 Walk Wednesday 7pm-9pm GIRLS ONLY Group	3 Adult Gym Time ASP 3:30-5:00 Crafts Day 7pm-9pm BOYS ONLY Group	4 ASP 3:30-5:00 Youth Choice Clean & Sanitize Day	5
7 ASP 3:30-5:00 YLP 7-9 Girls Basketball	8 ASP 3:30-5:00 (Baking/Games) YLP 7-9	9 Boys Basketball ASP 3:30-5:00 Walk Wednesday 7pm-9pm GIRLS ONLY Group	10 Adult Gym Time ASP 3:30-5:00 Crafts Day 7pm-9pm BOYS ONLY Group	11 ASP 3:30-5:00 Youth Choice Clean & Sanitize Day	12
14 ASP 3:30-5:00 YLP 7-9 Girls Basketball	15 ASP 3:30-5:00 (Baking/Games) YLP 7-9	16 Boys Basketball ASP 3:30-5:00 Walk Wednesday 7pm-9pm GIRLS ONLY Group	17 Adult Gym Time ASP 3:30-5:00 Crafts Day 7pm-9pm BOYS ONLY Group	18 ASP 3:30-5:00 Youth Choice Clean & Sanitize Day	19
21 Administration day Prep/Shop for Science Week	22 Science Activities Day 1	23 Science Activities Day 2	24 Science Activities Day 3	25 Drop-In Youth Day Youth Choice Clean & Sanitize day	26
28 Prep Day for Culture Camp (No Program)	29 Culture Camp Activity TBA More info @ later Date	30 Culture Camp Activity TBA More info @ later Date	31 Culture Camp Activity TBA More info @ later Date		



Kitselas Forestry Limited Partnership

4562-J Queensway Dr., Terrace, BC V8G 3X6
TEL: 250-638-8881 FAX: 250-635-8881



February 25, 2022

Kitselas Forestry LP is committed to giving back to our Community in a variety of ways, including donating firewood to the Kitselas Community.

As of this morning, Kitselas Forestry LP (KFLP) has donated and delivered 3 loads of firewood to the community of Gitaus. KFLP has utilized one of their logging contractors, Main Logging Ltd., to harvest, process, load/unload and haul to Gitaus. These loads have been delivered this morning and has been harvested from one of our current projects.

KFLP is working closely with Kitselas Five Tier System (K5T), in processing and delivering the firewood to Kitselas Community households with wood heat. KFLP and K5T's main priorities are to deliver to Kitselas Elders, then those in need that do not have the capacity to harvest/deliver themselves.

As this is a donation from KFLP, there will be absolutely no firewood sales permitted, as this donation is intended for Kitselas Community Members to provide heat throughout the upcoming year(s).

Feel free to contact KFLP or K5T regarding deliveries to Kitselas Households.

Regards

Rich Seymour

Operations Manager



250-638-8881 – Office



In partnership with Kitselas Forest Products Ltd.



KITSELAS GOVERNMENT JOB DESCRIPTION FULL-TIME, PERMANENT

Kitselas First Nation is seeking an Administrative Assistant for the Lands and Resources Department. Hours of work are 8:30 am – 4:00 pm with a half-hour lunch, Monday – Friday. The location of the position is in the community of Gitaus (~ 20 km east of Terrace, BC).

A. IDENTIFICATION

Job Title: Administrative Assistant	Department: Lands and Resources Department
Reporting to: Manager	Employment Status: Full-time permanent
Date Expires: March 31, 2022	Date Posted: January 10, 2022 *repost

B. PURPOSE:

The Administrative Assistant working under the direction of the Manager of the Kitselas Lands and Resources Department (KLRD) is responsible for a variety of reception and clerical duties in the office. The Administrative Assistant maintains various records, files and related data for filing/tracking systems. This includes coordinating with various departments, maintaining financial database for budget tracking, and providing technical and administrative support on a variety of issues concerning the work of the Department.

C. MAIN DUTIES AND RESPONSIBILITIES

- Direct phone calls and visitors in a professional manner to appropriate staff and take detailed messages when staff are unavailable
- Develop relevant documents and/or templates that will assist in the overall administrative functions of the Department
- Assist Manager with project tracking, contract management and financial workflow
- Maintain physical and digital filing systems
- Monitor and maintain office equipment and supplies; request repair or restock when necessary
- Ensure office space and common areas are kept tidy and professional at all times
- Assist with various meeting preparations
- Process outgoing mail
- Undertake various other projects to ensure that all office functions are maintained
- Other related duties as assigned.

**D. EDUCATION**

- Completion of Office Administration/Office Technology diploma. An equivalent combination of education and experience may be considered.
- A Project Management certificate is an asset.
- Proficiency in program such as:
 - Microsoft Word, Excel, PowerPoint and Outlook
 - Adobe Reader and/or Adobe Acrobat
- Previous experience working in a First Nation community and/or organization is preferred

E. SKILLS AND ABILITIES

- Communicate effectively, tactfully and courteously with staff and the general public
- Ability to maintain confidentiality
- Attention to detail is a must to ensure accuracy of documents
- Strong team orientation, demonstrating a high level of cooperation
- Ability to follow instructions and ask for direction when needed
- Excellent verbal and written communication skills
- Ability to problem solve and resolve conflicts
- Identify opportunities to improve systems and processes; recommend solutions and refer issues appropriately
- A general understanding of the types of work undertaken by a Lands & Resources Department for a First Nation
- Knowledge and understanding of the Kitselas First Nation's culture, history, reserve lands and traditional territory an asset

F. ADDITIONAL REQUIREMENTS

- Criminal Record Check
- Valid Drivers' license
- Drivers' abstract

HOW TO APPLY

A competitive salary is offered. This position will remain open until filled. However, interested applicants should apply at their earliest convenience with a resume and cover letter. Please reference "KLRD Administrative Assistant" and indicate clearly in your cover letter how your experience and qualifications meet the requirements of the position.

E: jobopportunities@kitselas.com

**Wai Wah Environmental GP LTD.**

Address: 4562 Queensway Dr.
Terrace BC, V8G 3X6

Who We Are:

Wai Wah Environmental (WWE) is a First Nations culturally based environmental consulting company that is owned by the Kitselas First Nation. We are located in northwestern British Columbia with our home office in Terrace, BC. We are a rapidly developing company looking to expand our growth through strategic hiring.

Employment Opportunity:

We are currently seeking an experienced Stewardship Coordinator to fill a permanent full-time position based out of Terrace, BC. The ideal candidate will be able to adapt to changing work scopes and perform on a multitude of services that WWE offers.

Under the direction of the General Manager, the Stewardship Coordinator will manage and support projects specializing in environmental stewardship programs, and act as the primary liaison between WWE and the Kitselas Lands and Resources Department (KLRD). The Stewardship Coordinator will oversee field staff, including identifying training needs, supervision, and work performance. The Stewardship Coordinator will also be responsible for developing competitive proposals to achieve and support Kitselas stewardship goals and priorities.

Roles Responsibilities:

- Lead WWE development of, execution, and participation in various environmental stewardship projects, programs & contracts
- Liaise & plan with relevant KLRD staff to develop an understanding of Kitselas values and stewardship priorities to ensure that all environmental stewardship projects are complementary
- Monitor for opportunities and prepare funding applications/proposals to support proactive stewardship in the Kitselas Territory
- Work with KLRD and other partners to budget, plan and execute environmental stewardship projects
- Supervise, mentor and develop field staff
- Develop and maintain accurate databases and files of all existing and active projects
- Ensure project deliverables are on-time, within budget and to the desired quality level
- Assist General Manager with workplan(s) and company activities
- Oversee scheduling and review project schedules with management and other staff to ensure project deliverables are met
- Monitor and approve all budgeted project expenditures
- Ensure project financial records are up-to-date and reported to finance
- Monitor job performance and provide real-time constructive feedback
- Implement and enforce Wai Wah's policies and procedures
- Administer and uphold the values and policies identified within the WWE Health and Safety program.



Wai Wah Environmental GP LTD.

Address: 4562 Queensway Dr.
Terrace BC, V8G 3X6

Requirements:

- A graduate degree in a field related to natural resource management or an acceptable equivalent
- Five (5) years of related project management experience
- Professional designation in a natural resources field
- A working understanding of the current issues and emerging trends in environmental stewardship/management field in northwest BC
- Strong project management and operational field experience
- Demonstrated success in funding proposals
- Excellent interpersonal skills
- Proficiency using communication technologies to build partnerships and conduct business.
- Previous fisheries experience will be considered an asset
- Previous work experience with a First Nation community and/or organization in northwest BC is preferred.
- Must be legally entitled to work in Canada.

Key Traits

- Self-directed, reliable, diligent, and efficient
- Attention to detail
- Ability to adapt to rapidly changing conditions
- Positive attitude and a team player

How to apply:

We wish to thank you for your interest. Please submit your resume and cover letter to:
info@waiwahbc.ca

**Wai Wah Environmental GP LTD.**

Address: 4562 Queensway Dr.
Terrace BC, V8G 3X6

Who We Are:

Wai Wah Environmental is a First Nations culturally based environmental consulting company that is owned by the Kitselas First Nation. We are located in northwestern British Columbia with our home office in Terrace, BC. We are a rapidly developing company looking to expand our growth through strategic hiring.

Employment Opportunity:

We are currently seeking an experienced Environmental Technician to fill a permanent full-time position based out of Terrace, BC. The ideal candidate will be able to adapt to changing work scopes and perform on a multitude of services that Wai Wah Environmental offers. A broad skillset across many facets of environmental science and field-based research will be considered an asset. This full-time position is subject to varying work schedules.

Responsibilities:

- Administer and uphold the values and policies identified within the Wai Wah Environmental Health and Safety program.
- Responsible for the collection of all field data and reporting to ensure accurate compliance with all permitting requirements.
- Mobilize and maintain field gear and equipment.
- Scientific report and proposal writing.
- Mentoring and training junior staff.

Requirements:

- A degree and/or significant experience in a field related to environmental science, biology, or forestry.
- A minimum of 2-3 years of experience in a related field required.
- Physically fit and able to conduct field work in all weather conditions.
- Willingness to travel away from home for up to 3 weeks at a time. Must be willing to work overtime when required.
- Able to work independently and a desire to continue to expand personal expertise/qualifications i.e., an ambitious self starter.
- Strong written and verbal communication skills – submission of writing samples required.
- Valid Class 5 BC drivers license.
- Willingness and ability to problem solve in remote environments under adverse weather conditions.
- Must be legally entitled to work in Canada.
- Clearance on pre-placement drug and alcohol test may be required.

How to apply:

We wish to thank you for your interest. Please submit your resume and cover letter to:
info@waihahbc.ca

Eulachon Monitoring Tool

New Monitoring Booklets are Available for Pick-Up at the KLRD Office

The Kitselas Lands and Resources Department (KLRD) is excited to announce the launch of the Eulachon Monitoring Tool, now available for community members in preparation for this year's Skeena River Eulachon (wah) run, which starts in just a few short weeks!

What is the tool for?

The tool is a short booklet designed as an educational resource and a monitoring tool for Kitselas First Nation community members to help collect important information about the Skeena River Eulachon run. The first half of the booklet discusses the biological, cultural and ecological importance of Eulachon, while the second half includes a field guide, maps of important monitoring locations, and tearaway monitoring cards.



Image description: Eulachon Monitoring Tool.

Why is it important?

Little is known about the size, specific breeding locations, and timing of the Skeena River Eulachon run, and how it changes over time. KLRD has been monitoring the run to learn more about this important species. The information collected with this monitoring tool will support KLRD's existing programs and help Kitselas to make informed fisheries management and conservation decisions, so that this cultural and food resource can remain a part of Kitselas culture for generations to come.

Can anyone pick up a booklet?

Yes! Community participation in monitoring the run is vital for protecting and sustaining this important species. We are relying on Kitselas community members to help us enhance the data KLRD is already collecting.

You can pick up a booklet by contacting the Senior Resource Stewardship Officer by email at seniorRSO@kitselas.com to make an arrangement for pick-up.

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Eulachon are returning to the Skeena River

FORECAST

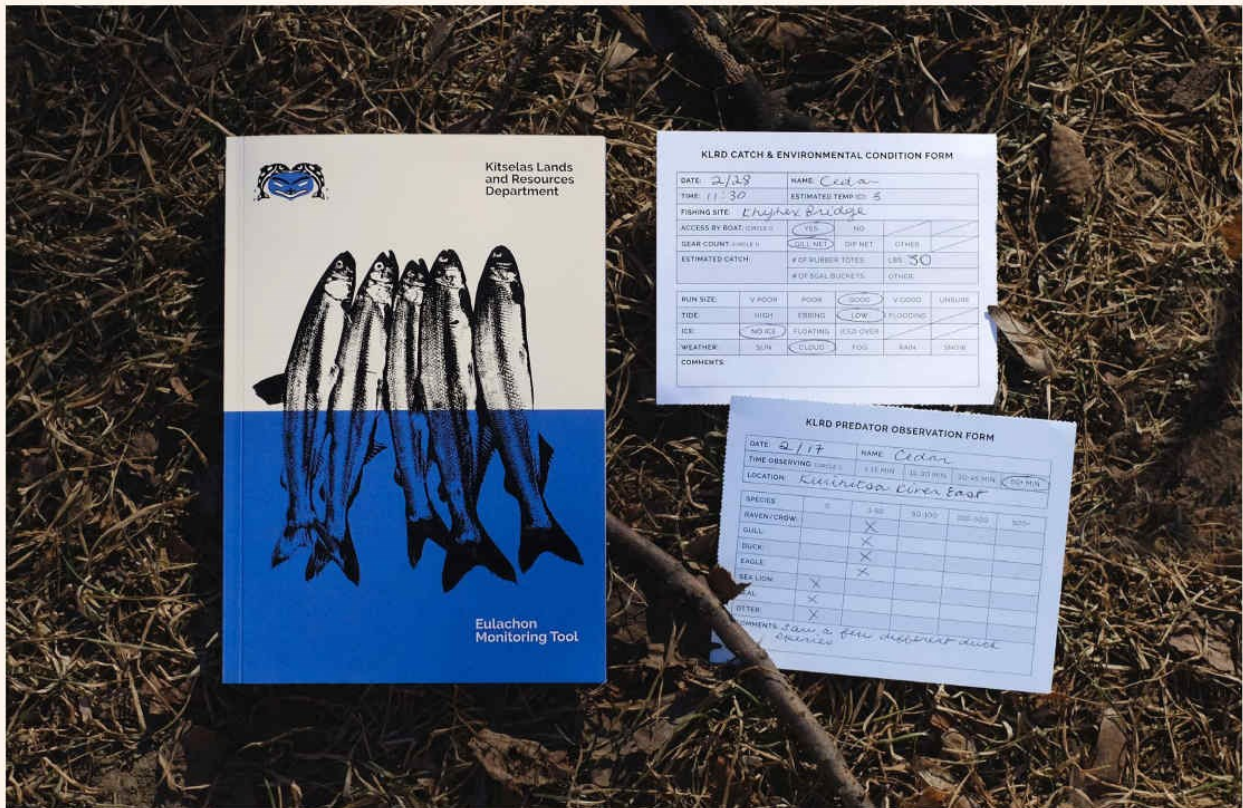
THE AVERAGE START OF THE SKEENA EULACHON (WAH) RUN HAS BEEN AROUND THE 3RD - 4TH WEEK OF FEBRUARY. EVEN THOUGH THE RIVER WAS ICE FREE AROUND THAT TIME LAST YEAR, EULACHON WERE NOT CAUGHT UNTIL WELL AFTER MARCH 1ST. THIS MEANS THAT THE 2021 RUN STARTED LATER THAN WHAT KLRD HAS SEEN RECENTLY, AND WE COULD EXPECT THE SAME IN 2022.

While Out Food Fishing

Fishers last year reported having a much harder time catching Eulachon despite spending longer times on the river. Dip netting was more successful at night, while setting nets worked better during the daytime. If you plan to do your own Eulachon fishing this year, please:

- Make sure you have your band membership card with you.
- Report your estimated catch by phone or email at 250-641-7616 or seniorRSO@kitselas.com, or by submitting a Eulachon Monitoring Tool catch form.
- Practice caution on the river, especially when it is icy!
- Do not leave nets in the water unattended. If you plan on leaving, please have your name and phone number visibly marked on your net.





Eulachon Monitoring Tool

This year, KLRD is excited to launch the Eulachon Monitoring Tool. This tool is both an educational resource and monitoring tool for KFN community members to help collect important information about the Skeena River Eulachon run.

We encourage you to bring your Eulachon Monitoring Tool with you when you go out fishing! Complete the tearaway monitoring forms with your catch information and observation of predators.

The information collected with this monitoring tool will support KLRD's existing programs and help Kitselas to make informed fisheries management

and conservation decisions, so that this cultural and food resource can remain a part of Kitselas culture for generations to come. Community participation in monitoring the run is vital for protecting and sustaining this important species. We are relying on Kitselas community members to help us enhance the data KLRD is already collecting.

You can pick up a booklet or submit your completed monitoring forms by contacting the KLRD Senior Resource Stewardship Officer by phone at 250-641-7616 and by email at seniorRSO@kitselas.com

NOTICE TO COMMUNITY

The Ministry of Transportation and Infrastructure will be **closing the Old Skeena Bridge** to both pedestrians and vehicles from **April to October 2022** in order to undertake cleaning, maintenance, and rehabilitation of the structure. The nearby Kitselas **fishing locations will still be accessible.**

A detailed description of the project is available on the federal Common Project Search Site at cps.canada.ca under registry number 4646 and at gov.bc.ca/oldskeenabridgeproject.

For more information, please contact the Kitselas Lands and Resources Department Project Assessment Officer, Jane Hauser, at 250-641-7618 or pao@kitselas.com





Kitselas First Nation JOB POSTING

IDENTIFICATION

Job Title: Language Instructor

Department: Community Services and Education

Reporting to: Director of Community Services and Education **Employment Status:** Full-time

Date: till filled

The Language Instructor will be working under the Director of Community Services & Education. The Language Instructor will be responsible for creating and developing Language Instruction materials, resources, recordings, work with Elders Language Advisors, provide support to other departments delivering language or culture content, signage, involved in all stages of Kitselas language revitalization, & instructing language & culture, and data management of work carried out. Work to begin as soon as possible.

MAIN DUTIES AND RESPONSIBILITIES

- Work with the guidance of an elder advisor in developing the Kitselas Sm'algyax language and culture program
- Work with an Elder advisor and other staff in delivery of classes and cultural activities
- Ability to work with all age groups
- Plan and create resource materials
- Curriculum Development for language & culture programs
- Post Language signage in visible locations within Administration areas
- Maintain language program data, files, and activities
- Assist in obtaining the necessary supplies, equipment and resources to facilitate language-based functions for Kitselas purposes
- Serve as a resource
- Ensure services are delivered with excellence and adhere to the Band's policies and procedures
- Prepare courses for presentation to students; Lead the teaching in all categories including student/participant lessons, discussions, audio-visual presentations
- Develop course materials and curriculum content; Evaluate the progress of students and discuss progress results with student
- Provide detailed reports to supervisor for the development of language reports to funders, for use in community newsletter, and Director reports to Senior Administrator & Chief and Council
- Participate in staff meetings, language conferences and language teacher training/workshops
- Communicate and coordinate with adult school teacher regarding student needs and student progress
- Maintain student records
- Ensure the orderliness of equipment and recording room
- Perform additional duties as required

EDUCATION AND EXPERIENCE

- Minimum Grade 12 or equivalent with Instructor certificate or equivalent, or demonstrated experience

- Willing to participate in Professional Development training to upgrade or enhance existing education or experience in this field
- Fluency or semi-fluency in Sm'algyax, or willingness to learn
- Commit to language education and development
- Training in cultural teaching techniques – personal or other
- Courses or training in indigenous language and/or language revitalization a plus
- Experience instructing groups for the purpose of learning, research, planning and preparing instruction material, or experience in similar program
- An understanding of Kitselas history, culture, traditions, ceremonies, principles and values of the Kitselas People
- Previous experience working in a First Nations community and/or organization, or with First Nations

SKILLS AND ABILITIES

- Excellent verbal, reading and writing communication skills
- Ability to work flexible hours
- Ability to work with Elders, peers and various department staff (Kitselas has 7 individual Administration departments delivering various programs)
- Problem solving skills
- Critical thinking skills
- Ability to use significant use of memory
- Proficient in Word and Excel
- Flexible, committed and enthusiastic
- Team player
- A strong commitment to positive and consistent engagement in a cross-cultural setting and an ability to work closely with students, elder advisors, and administrative and education personnel.

ADDITIONAL REQUIREMENTS

- Valid BC Drivers' license
- Criminal Record Check

HOW TO APPLY

Interested applicants should apply with a resume and cover letter to the attention of the Director of Community Services. Please reference "Language Instructor" and indicate clearly in your cover letter how your experience and qualifications meet the requirements of the position.

Attn: Debbie Moore
Kitselas First Nation
Tel: (250) 635-5084 ext.4090
Fax: (250) 635-5335
Email: jobopportunities@kitselas.com



Kitselas First Nation JOB POSTING

IDENTIFICATION

Job Title: Language & Culture Coordinator

Department: Community Services and Education

Reporting to: Director of Community Services and Education **Employment Status:** Full-time

Date: till filled

Purpose

The Language & Culture Coordinator will be working under the Director of Community Services & Education. Will foster a team environment, and lead Kitselas Sm'algayax Language & Culture team to creating Language and Culture for Kitselas. Be a professional who demonstrates curriculum and cultural knowledge. Carry out the professional duties of a coordinator as required. Work closely with the language teacher and Elder Advisory to coordinate Sm'algayax language and Kitselas Tsimshian Culture in ways that are responsive to revitalization, learning environments, classroom routines and ways to honor Kitselas, our way of life, and traditions of the territory.

Main Duties & Responsibilities

- Coordinate and facilitate Community gatherings for the purpose of engaging community in developing a 3-year Language Plan for Kitselas
 - Oversee all phases of Kitselas Language and Culture programs
 - Organize the drafting of a 3-year language plan, using information and knowledge gathered from meetings and the language surveys,
 - Work closely with the language teacher & representatives from the Language working group to develop and implement language and culture planning sessions
 - Lead the implementation of standard, digital and online formats which are accessible to staff, students and community to support their programs or learning.
 - Oversee Language Assessment Surveys; chart and summarize the data from completed surveys; and store data for future use
 - Coordinate and facilitate language planning meetings with representatives of the working group and otherwise
 - Create a repository/storage of and archive of resources that supports the Kitselas Language and Culture Revitalization and programs; identify resources in existence, their location and accessibility, and identify what resources are needed for future language work
 - Draft a language vision statement that represents the goals and visions of the Comprehensive Community Plan as stated by its membership
 - Ensure minutes are taken at all meetings
 - Apply for funding and grants
 - Reporting
-
- Submit regular updates, prepare mandatory reports, and statistics to Director of Community Services

- Maintenance, Asset Management, and activities
- Maintain language program data, files and activities including Community Engagement Sessions; and
- Assist in obtaining the necessary supplies, equipment and resources to facilitate language and culture-based functions.
- Community Engagement Sessions
- Develop and engage processes that results in obtaining community input to Language and culture Planning;
- Evaluate feedback and categorize the list of language and culture needs identified by participants as a result of community engagement sessions;
- Conduct presentations at Working Group Consultation Sessions;
- Language program support
- Serve as a contact/resource to the community and Kitselas government to answer questions on Kitselas Language and Culture Program;
- Attend and participate in required meetings relevant to position;
- Perform all administrative duties as required
- Lead in the growth and development of all Language and Culture program areas
- Language Project Program Delivery
- Ensure services are delivered with excellence and adhere to the Band's policies and procedures;
- Maintain list of Kitselas Elders possessing Kitselas Dialect, and list of Traditional Advisors, that may be willing to work on future projects;
- Additional duties as required

EDUCATION AND EXPERIENCE

- Completion of High School Diploma or equivalent; and or demonstrated experience in this field of work
- Language and Culture education and development
- Experience working with Elder Advisors
- Work in a team setting as lead or team member
- Understanding of the practice and sharing of Kitselas history, culture, traditions, ceremonies, principles and values
- Post-secondary diploma in Native Studies or related field is preferred
- Experience working in a First Nations community and/or organization
- Experience working in online setting, including meetings and general communication

SKILLS AND ABILITIES

- Ability to work flexible hours to meet community needs
- Excellent verbal, reading and written communication skills
- Research skills including recording, and documentation
- Computer skills (e.g. excel, word, outlook, power-point)
- Organizational skills
- Time management skills
- Conflict resolution & customer service skills
- Responsible, reliable and enthusiastic
- Able to multi task
- Able to lead program development
- Able to lead group meetings
- Good problem-solving skills and decision-making ability

Enthusiastic and able to instill a sense of adventure

- A responsible self starter with limited need for supervision- work cooperatively with other departments

- within the organization
- Strong inter-personal skills an asset
- Perform additional duties as required

ADDITIONAL REQUIREMENTS

- Valid BC Driver's license (Class 4);
- Access to an insured vehicle

HOW TO APPLY

Interested applicants should apply with a resume and cover letter to the attention of the Director of Community Services. Please reference "Language and Culture Coordinator" and indicate clearly in your cover letter how your experience and qualifications meet the requirements of the position.

Attn: Debbie Moore Kitselas First Nation
Tel: (250) 635-5084 ext.4090
Fax: (250) 635-5335
Email: jobopportunities@kitselas.com

8 Section 8: Monthly Construction Update

At a glance:



100%
cleared, includes
project route and
ancillary sites



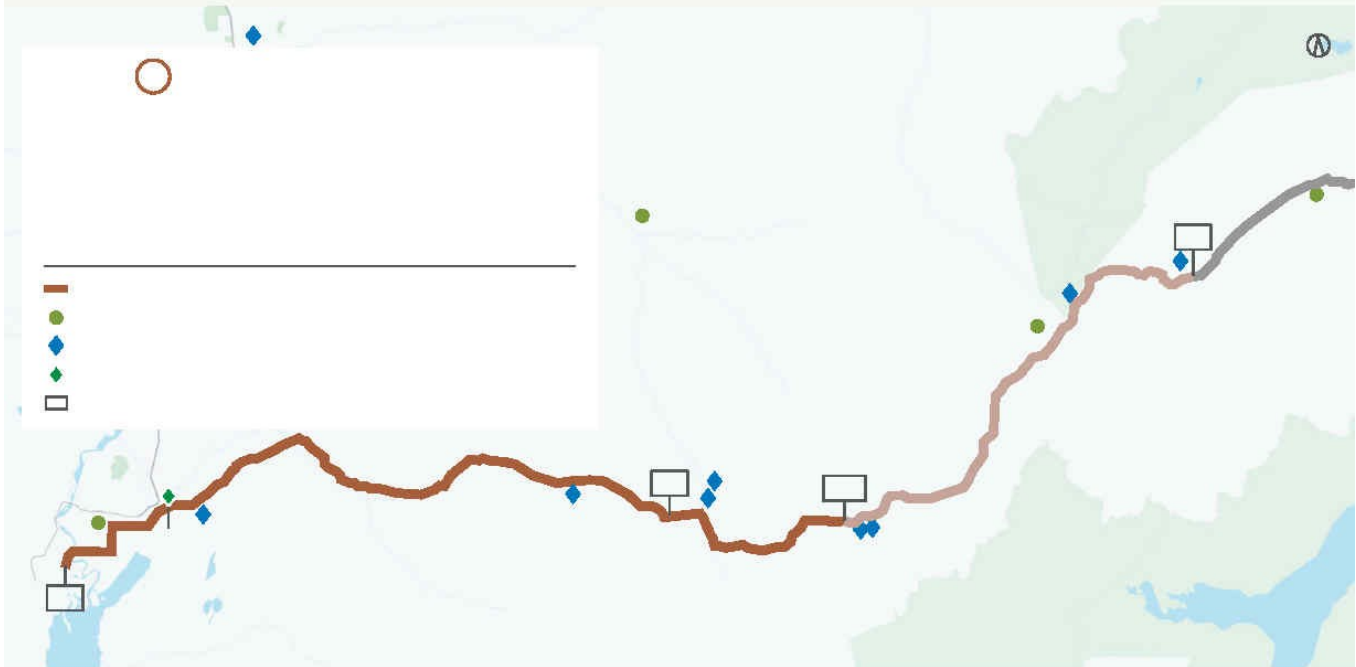
71.3%
of grading
completed



25.9%
of pipe installed, includes
activities from stringing
through to backfilling



1,209
workers at Sitka,
Hunter Creek, P2
and 9A Lodges



Section 8 East Key activities

- Continue grading
- Watercourse crossing installations, isolations and reinstatements within Qualified Environmental Professional (QEP) window
- Continued ESC maintenance

Section 8 East Look ahead*

- Continue ESC maintenance
- Continue grading and trench blasting
- Continue watercourse crossing work
- Continue lowering and backfilling

**All schedules are subject to change*

Section 8 West Key activities

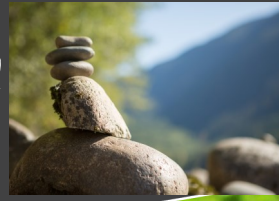
- Cable crane system is certified and operational
- Kitimat River, Hirsch Creek and Pine Creek pipe installation completed
- Continued grading and tie-in welding and coating
- Completed steep slope pipe backfill at SS20
- Continued pipe installation at watercourse crossings
- Continued ESC maintenance

Section 8 West Look ahead*

- Continue restoration activities at Kitimat River and Hirsch Creek
- Continue trenchless activities in District of Kitimat
- Continue steep slope welding and backfill
- Continue sheet pile installation in District of Kitimat
- Continue watercourse crossing work
- Continue ESC maintenance

**All schedules are subject to change*

FEBRUARY 25, 2022



KITSELAS CONNECTS

Is put together by the Kitselas Communications Department.

Please email communications@kitselas.com with any info - events, news, fundraisers, photos, etc. - that you would like to share with the community.

Deadline for submissions is Tuesday.

Call 250-635-5084 Ext. 4071 with any questions

KITSELAS ADMINISTRATION

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Office Hours

Monday to Friday 8:30am-4pm
Closed for lunch 12-12:30pm

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