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#### KITSELAS BAND COUNCIL

2225 GITAUS ROAD, TERRACE, BC V8G 0A9
TEL. (250)635-5084 • FAX (250)635-5335 • T.F. 1-888-777-2837

#### **Upcoming Meetings Reminder**



Community Engagement Meeting/Pre-AGM

Date: Friday October 22, 2021

Time: 5:00 pm

Location: Kitselas Community Hall

Dinner provided

#### **Annual General Meeting**

Date: Saturday, October 23, 2021

Time: 10:00 am - 3:00 pm

Location: Kitselas Community Hall

Lunch provided

Covid protocols will be in place, masks are mandatory for all attendees. We are limited to 50% capacity.

Administration Office Closure – Thanksgiving Holiday

October 11, 2021, 8:30am – 4:00pm return to regular office hours Tuesday.



#### KITSELAS FIRST NATION

2225 GITAUS ROAD, TERRACE, BC V8G 0A9 TEL. (250)635-5084 \* FAX (250)635-5335 \* T.F. 1-888-777-2837

October 4, 2021

To all members of the Kitselas Band

Re: Financial Distribution

Kitselas Band Council, at their September 14 Council meeting, approved a one-time financial distribution from the LNG Benefits to all members of Kitselas Band.

The distribution will be as follows:

- 1) Kitselas members age 0 to 64 years of age, a one-time payment in the amount of \$2,500.00
- Kitselas members age 65 years of age and older, a one-time payment in the amount of \$5,000.00

#### Payment schedule (allow 10 business days):

- 1) Applications received prior to October 20 will have a payment date of November 2, 2021
- 2) Applications received prior to October 27, will have a payment date of November 9, 2021
- 3) Applications received prior to November 10 will have a payment date of November 23, 2021.
- 4) Applications received after November 10 will be processed within 10 business days.

Application forms will be made available for download online at Kitselas.com or for pick up at our Administration Office and Queensway Office, during office hours, Monday to Friday, 8:30 a.m. – 4:00 p.m. (closed on statutory holidays).

On behalf of Chief & Council,

Laurie Mercer, CAO



#### KITSELAS FIRST NATION

2225 GITAUS ROAD, TERRACE, BC V8G 0A9
TEL. (250)635-5084 + FAX (250)635-5335 + T.F. 1-888-777-2837

	Applicant information	
Full Name:		
Last	First	M.L.
ddress:		
Street Address		Apartment/Unit #
City	Provinc	e Postal Code
hone:	Email:	
ate of Birth:	Status Number:	
	Payment Method	
] Cheque □ Dire	ect Deposit Flease return with a Direct Deposit form or Void	Cheque
<b>D</b> e	pendents – Registered with Kitselas Band	
lease list all registered depende	nts.	
ıll Name:	(E0.9)	Tark
Last	First	M.I.
ate of Birth:	Status Number:	
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ull Name:  Last	First	M.I.
ate of Birth:	Status Number:	w.r.
u Ki		
ull Name:  Last	First	M.I.
ate of Birth:	Status Number:	
ull Name:		
Last	First	M.I.
ate of Birth:	Status Number:	
	Disclaimer and Signature	
certify that the application I am s	submitting is true and complete to the best of my kn	nowledge.
ignature:		Date:
one s	Office Use	
Date Received:	Sharon Bennett:	Sam Harris:

Email: kbc@kitselas.com or Fax: (250) 635 – 5335

Drop Off Location: Sharon Bennett at the Kitselas Administration office - 2225 Gitaus Road

#### RELEASE - PARENT TO LEGAL GUARDIAN/PARENT

I,	(Kitselas #), the parent of
(Kitse	las#) ("Child"), herewith agree that the distribution made by the Kitselas First Nation
("Kits	elas") in the amount of \$2,500.00 (the "Monies") to which my Child is entitled, can be made
out to	, the parent/guardian of my Child.
l here	with release and indemnify Kitselas on from any liability in relation to the said payment of
\$2,50	0.00, to on behalf of my Child. I waive any right
to the	Monies on this day of, 2021.
Witne	ss by:
	ature )
	e Signature of Parent ) Print name:
Add	ess Print name:
Occ	ipation )
	RELEASE - LEGAL GUARDIAN/PARENT
l,	(Kitselas #), the legal guardian/parent of
	, ("Child") who is currently a minor (Kitselas #), herewith
accep	t this cheque in the amount of \$2,500.00 ("Monies") on behalf of my Child and agree and
certify	that:
1.	I have the full legal authority to accept the Monies on behalf of my Child, unimpeded by any Court Order or other proceedings. No other person has the lawful right to claim that they are entitled to receive the Monies on behalf of my Child or they have executed a release for me to accept the Monies;

- I accept these Monies in trust for my Child and will use these Monies to directly benefit my Child;
- I herewith waive any claims against the current Kitselas First Nation Council ("Council"), any future Council, or its successors, and the Kitselas First Nation ("Kitselas") itself in relation to the receipt of these Monies;
- 4. Should I fail to use these Monies for the benefit of my Child, I, by this document, herewith agree to indemnify Kitselas, the Council, or any future Council or its successors, in relation to any claims that may be made relating to the expenditure of these Monies as against Kitselas, the Council, or any future Council or its successors. This indemnity shall cover all costs incurred by Kitselas, the Council or any future Council, or its successors, in relation to any claim made with respect to the expenditure of these Monies and, without limiting the generality of the foregoing, shall include legal and any administrative costs.

Dated at the City of Terrace, in	British Columbia, this of, 2021.
Witnessed by:	
	<b>)</b>
Signature	<b>\</b>
TWO I	
Name	) Signature of Legal Guardian/Parent
Managara de Característico	) Print name:
Address	)
- 8	
Occupation	**************************************

#### **RELEASE - LEGAL GUARDIAN**

Ι,	(Kitselas #), the legal guardian of
- 50	, ("Child") who is currently a minor (Kitselas #), herewith
accep	ot this cheque in the amount of \$2,500.00 ("Monies") on behalf of my Child and agree and
certify	y that:
1.	I have the full legal authority to accept the Monies on behalf of my Child, unimpeded by any Court Order or other proceedings. No other person has the lawful right to claim that they are entitled to receive the Monies on behalf of my Child;
2.	I accept these Monies in trust for my Child and will use these Monies to directly benefit my Child;
3.	I herewith waive any claims against the current Kitselas First Nation Council ("Council"), any future Council, or its successors, and the Kitselas First Nation ("Kitselas") itself in relation to the receipt of these Monies;
4.	Should I fail to use these Monies for the benefit of my Child, I, by this document, herewith agree to indemnify Kitselas, the Council, or any future Council or its successors, in relation to any claims that may be made relating to the expenditure of these Monies as against Kitselas, the Council, or any future Council or its successors. This indemnity shall cover all costs incurred by Kitselas, the Council or any future Council, or its successors, in relation to any claim made with respect to the expenditure of these Monies and, without limiting the generality of the foregoing, shall include legal and any administrative costs.
Dated	d at the City of Terrace, in British Columbia, this of, 2021.
Witne	essed by:
Sign	nature ) ) ) )
Nam	j -
Addr	ress
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#### RELEASE - ONE PARENT/LEGAL GUARDIAN

Ĭ,	(Kits	selas #	), the parent/legal guardian of
	, ("Child") who i	is currently a	minor (Kitselas #), herewith
ассер	pt this cheque in the amount of \$2,500.00 ("M	Monies") on b	pehalf of my Child and agree and
certify	fy that:		
1.	I have the full legal authority to accept the any Court Order or other proceedings. No they are entitled to receive the Monies on b	other persor	has the lawful right to claim that
2.	I accept these Monies in trust for my Child a Child;	and will use th	nese Monies to directly benefit my
3.	I herewith waive any claims against the cu any future Council, or its successors, and relation to the receipt of these Monies;		가 하는 그렇게 다 하게 있는 것을 하는 것이 하는 것이 하는 것이 되었다면 없었다. 그리고 얼마 없는 것이 하는 것이 없는 것이 하는 것이 없는 것이 없는 것이 없는 것이다.
4.	Should I fail to use these Monies for the be agree to indemnify Kitselas, the Council, or to any claims that may be made relating to Kitselas, the Council, or any future Council all costs incurred by Kitselas, the Council relation to any claim made with respect to limiting the generality of the foregoing, shall	any future Co o the expend I or its succes Il or any futu the expendit	ouncil or its successors, in relation diture of these Monies as against ssors. This indemnity shall cover are Council, or its successors, in ure of these Monies and, without
Dated	d at the City of Terrace, in British Columbia, th	nis of _	, 2021.
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Occupation

#### **RELEASE - BOTH PARENTS**

We,		<u> </u>	<del></del>	(Kitsela	is	#	_)	and
	(K	itselas	#	),	the	pare	ents	of
	, (*	Child") wh	no is curre	ntly a min	or (Kits	elas#	) he	rewith
accep	ot this cheque in the amount of \$	2,500.00	("Monies")	on behal	f of our	Child an	d agre	e and
certify	y that:							
1.	We have the full legal authorit by any Court Order or other p that they are entitled to receive	roceeding	s. No oth	er person	has th			and the state of the same
2.	We accept these Monies in true our Child;	st for our (	Child and v	vill use the	ese Mo	nies to dir	ectly b	enefit
3.	We herewith waive any claims any future Council, or its succ relation to the receipt of these	cessors, a						
4.	Should we fail to use these Merewith agree to indemnify Ki in relation to any claims that magainst Kitselas, the Council, o cover all costs incurred by Kits in relation to any claim made whimiting the generality of the for	tselas, the ay be mad ir any futul selas, the rith respec	Council, of de relating re Council Council or t to the exp	or any futu to the exp or its succ any futur penditure	ire Cou cenditu cessors e Cour of thes	incil or its re of thes . This inc ncil, or its e Monies	succe e Mon lemnity succe and, w	ssors, nies as y shall ssors, vithout
Date	d at the City of Terrace, in British	Columbia	, this	of	, 2	2021.		
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Nam	ne	}	Print nam	e:				<del> </del>
Add	ress		Signature	of Parent	t			
		)	Print nam	e:				
Occ	upation	)						





#### **COMMUNITY NOTICE:**

#### **Community Wildfire Resiliency Plan Survey**

The Kitselas Lands and Resources Department has started the process of preparing a Community Wildfire Resiliency Plan. This plan is a fundamental first step in assessing and understanding the wildfire threat and risk within a community. The survey will help provide clear direction on community wildfire issues and ensure the CWRP is specific to Kitselas reserve lands.

CWRP surveys will be hand delivered to households on September 27 (Monday) and September 29 (Wednesday). A Survey Monkey link will also be available on the Kitselas Administration Facebook page.

Participate and be entered into a draw to win one of two prizes: a \$100 gift card to Canadian Tire and a \$100 gift card to Save-On-Foods. Please provide your phone number to be entered into the draw.

Deadline to participate: October 25th, 2021



Kitselas Lands and Resources Department 2225 Gitaus Road Terrace, BC V8G 0A9

Please contact Megan Rogers at <u>RLO@kitselas.com</u> if you have any questions or would like more information.

### October

2021

#### Kitselas Wellness/Right to Play

Just as September month, Right to Play Program will have Miranea working with U.S., she is the New Youth Empowerment Worker.

Yostea in this month Calendar:

After School Program (3:30 to 5:1sh)

Girls Group/Boys Group (7:00 to 9:00)

Basketball Monaay, Tuesaay, Thursaay (times postea in calenear)



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Any Changes to Program Times will be posted on both our Work Pages ©				ASP: Free Day Youth Choice Boys\Girls Drop in 7-9	Brunch 10-1 Or Event TBA
4 13u Boys\Girls 5:15-6:45 No Program time	No Program times Away for Training	ASP: Walk Wed. & Games Day Girls Group Ages 10+ 13u Boys\Girls 5:15-6:45	ASP: DIY\Crafts Boys Group 12+  17u Boys\Girls Basketball 4:15- 5:45	ASP: Free Day Youth Choice Boys\Girls Drop in 7-9	Brunch 10-1 Or Event TBA
11 13u Boys\Girls 5:15-6:45 No Program	ASP: Baking\Cooking Boys\Girls Drop in ages 12 to 18	ASP: Walk Wed. & Games Day Girls Group Ages 10+ 13u Boys\Girls 5:15-6:45	ASP: DIY\Crafts Boys Group 12+  17u Boys\Girls Basketball 4:15- 5:45	ASP: Free Day Youth Choice Boys\Girls Drop in 7-9	Brunch 10-1 Or Event TBA
18 13u Boys\Girls 5:15-6:45 No Program	ASP: Baking\Cooking Boys\Girls Drop in ages 12 to 18	ASP: Walk Wed. & Games Day Girls Group Ages 10+ 13u Boys\Girls 5:15-6:45	ASP: DIY\Crafts Boys Group 12+  17u Boys\Girls Baskerball 4:15- 5:45	ASP: Free Day Youth Choice Boys\Girls Drop in 7-9	Brunch 10-1 Or Event TBA
25 13u Boys\Girls 5:15-6:45 No Program	ASP: Baking\Cooking  Boys\Girls Drop in ages 12 to 18	ASP: Walk Wed. & Games Day Girls Group Ages 10+  13u Boys\Girls 5:15-6:45	28 ASP: DIY\Crafts Boys Group 12+ 17u Boys\Girls Basketball 4:15- 5:45	ASP: Free Day Youth Choice Boys\Girls Drop in 7-9	Brunch 10-1 Or Event TBA

KITSELAS LANDS AND RESOURCES DEPARTMENT UPDATE



BEAR SEASON

### Keeping our community safe from bears

#### FORECAST

GRIZZLY AND BLACK BEARS ARE ACTIVE IN KITSELAS TERRITORY, AND CAN BE DANGEROUS IF THEY COME INTO OUR COMMUNITIES. IT IS IMPORTANT WE ALL MAKE EFFORTS TO NOT ATTRACT BEARS.

CLIMATE CHANGE HAS CONTRIBUTED TO CHANGES IN BEAR HABITATS AND FOOD SUPPLY, LEADING THEM TO EXPLORE FURTHER OUTSIDE OF THEIR HOME RANGES (AND POTENTIALLY INTO COMMUNITIES LIKE OURS).

#### Being Bear Aware

To make sure bears don't come sniffing around the community, we all need to keep all fragrant materials locked and/or stored away securely. Garbage, food waste, and other fragrant materials left outside and accessible WILL attract bears to the community, and bear traps can become ineffective.

Fragrant materials to take care of include compost, fish remains, cooking oil, pet food, bird seed, bait, barbeques, freezers and scented candles.

Bears are extremely strong and can break into cars. Make sure your vehicle is free of anything that can attract bears overnight.



KITSELAS LANDS AND RESOURCES DEPARTMENT UPDATE

BEAR SEASON 2021



#### IMPORTANT

If you encounter a bear:

- Remember that most bears just want to be left alone.
- Identify yourself so the bear knows you are a human, and not prey.
- Pick up small children.
- Do not run bears are like dogs in that they will chase fleeing animals.
- Speak calmly and in a low voice. Do not scream or make sudden movements.
- Back away slowly and calmly.

When it is safe to do so, call the BC Conservation Officer Service (24 hours) at 1-877-952-7277 (RAPP) or text #7277 to report your encounter.

#### Did You Know?

Grizzly bears travel widely, with female grizzlies in BC making their home ranges over 50–400 km2 and with males having much larger home ranges of between 500–2,000 km2 — almost as long as the distance between Terrace and Winnipeg (2,184 km)!

QUESTIONS OR CONCERNS? RLO@KITSELAS.COM



#### KITSELAS GOVERNMENT JOB DESCRIPTION FULL-TIME, PERMANENT

Kitselas First Nation is seeking an Administrative Assistant for the Lands and Resources Department. Hours of work are 8:30 am - 4:00 pm with a half-hour lunch, Monday - Friday. The location of the position is in the community of Gitaus ( $\sim$  20 km east of Terrace, BC).

#### A. IDENTIFICATION

Job Title: Administrative Assistant	Department: Lands and Resources Department			
Reporting to: Manager	Employment Status: Full-time permanent			
Date Expires: October 31 <sup>st</sup> , 2021				

#### B. PURPOSE:

The Administrative Assistant working under the direction of the Manager of the Kitselas Lands and Resources Department (KLRD) is responsible for a variety of reception and clerical duties in the office. The Administrative Assistant maintains various records, files and related data for filing/tracking systems. This includes coordinating with various departments, maintaining financial database for budget tracking, and providing technical and administrative support on a variety of issues concerning the work of the Department.

#### C. MAIN DUTIES AND RESPONSIBILITIES

- Direct phone calls and visitors in a professional manner to appropriate staff and take detailed messages when staff are unavailable
- Develop relevant documents and/or templates that will assist in the overall administrative functions of the Department
- Assist Manager with project tracking, contract management and financial workflow
- Maintain physical and digital filing systems
- · Monitor and maintain office equipment and supplies; request repair or restock when necessary
- Ensure office space and common areas are kept tidy and professional at all times
- Assist with various meeting preparations
- Process outgoing mail
- Undertake various other projects to ensure that all office functions are maintained
- · Other related duties as assigned.



#### D. EDUCATION

- Completion of Office Administration/Office Technology diploma. An equivalent combination of education and experience may be considered.
- A Project Management certificate is an asset.
- Proficiency in program such as:
  - o Microsoft Word, Excel, PowerPoint and Outlook
  - o Adobe Reader and/or Adobe Acrobat
- · Previous experience working in a First Nation community and/or organization is preferred

#### E. SKILLS AND ABILITIES

- Communicate effectively, tactfully and courteously with staff and the general public
- Ability to maintain confidentiality
- · Attention to detail is a must to ensure accuracy of documents
- · Strong team orientation, demonstrating a high level of cooperation
- · Ability to follow instructions and ask for direction when needed
- Excellent verbal and written communication skills
- Ability to problem solve and resolve conflicts
- Identify opportunities to improve systems and processes; recommend solutions and refer issues appropriately
- A general understanding of the types of work undertaken by a Lands & Resources Department for a First Nation
- Knowledge and understanding of the Kitselas First Nation's culture, history, reserve lands and traditional territory an asset

#### F. ADDITIONAL REQUIREMENTS

- Criminal Record Check
- Valid Drivers' license
- Drivers' abstract

#### HOW TO APPLY

A competitive salary is offered. This position will remain open until filled. However, interested applicants should apply at their earliest convenience with a resume and cover letter to:

<u>jobopportunities@kitselas.com</u>. Please reference "Administrative Assistant" and indicate clearly in your cover letter how your experience and qualifications meet the requirements of the position.



#### Attention Kulspai and Gitaus K-12 parents!!

Community Services department will be covering hot lunches this year!!
Please write "Kitselas" on your child's hot lunch form.

Schools have already been notified

Any questions please contact

Jericho @ teacher@kitselas.com or 250-635-3301





# Start the Year With Just-Right Books For Your Child!

# Dear Parents/Guardians,

This year our class will be participating in the Scholastic Reading Club program. Reading every day is the best way for children to become independent readers. Reading Club makes it easy for you and your child to find the right books that will spark a love of reading!

Every time you place an order, our whole class benefits. When you checkout, please enter my Class Code. When you use my Class Code, our class earns rewards. The rewards earned will be put towards books and teaching resources that every child in the class can use.

Your order will ship directly to your home and you can order online whenever you want at scholastic.ca/readingclub.

Here's to a great year of reading! Your Teacher



CLASS CODE: RC213704 COLASS CODE: ACA 13704 COLASS COLASS CODE: ACA 13704 COLASS CODE: ACA

PLACE YOUR ORDER AT: scholastic.ca/readingclub

For more information about Reading Club visit, scholastic.ca/rc/parentsguide





# Kitselas Head Start Photo Update





## Kitselas Elders House Bingo

For the Week of:

October 13-16 2021

The first 45 numbers have already been called and 3 numbers for each day after. In Case of no winner(s), the Bingo will be carried over.

You will be informed by your contact person (the person who sold you your cards) of the numbers called.

Good luck to all participants of this weeks House Bingo. Prize payout will be determined by the amount of Bingo packages sold.

Wed\_\_\_\_/\_\_\_\_
Thurs\_\_\_\_/\_\_\_\_
Fri.\_\_\_\_/\_\_\_\_

We are not responsible for unplayed Bingo cards. Your cards are your responsibilitity. Winner(s) will be posted on the next House Bingo or in the Community Newsletter.

#### FUNDRAISING PROJECT

Winner of Last Bingo was:
TIME VIPONE

Winner of free draw was: Ben Auckland

44 59

30 45 60

For winning cards call

ANNE MCDAMES 250 615 1951 Dorean Mc Millan 250-922-5519 Mary West-Johnson 250-631-7118



#### KITSELAS CONNECTS

Is put together by the Kitselas Communications Department.

Please email communications@kitselas.com with any info - events, news, fundraisers, photos, etc. - that you would like to share with the community.

Deadline for submissions is Tuesday.

Call 250-635-5084 Ext. 4071 with any questions

#### KITSELAS ADMINISTRATION

2225 Gitaus Road, Terrace, BC V8G 0A9 Phone: 250-635-5084 Fax: 250-635-5335

#### **Office Hours**

Monday to Friday 8:30am-4pm Closed for lunch 12-12:30pm

WWW.KITSELAS.COM