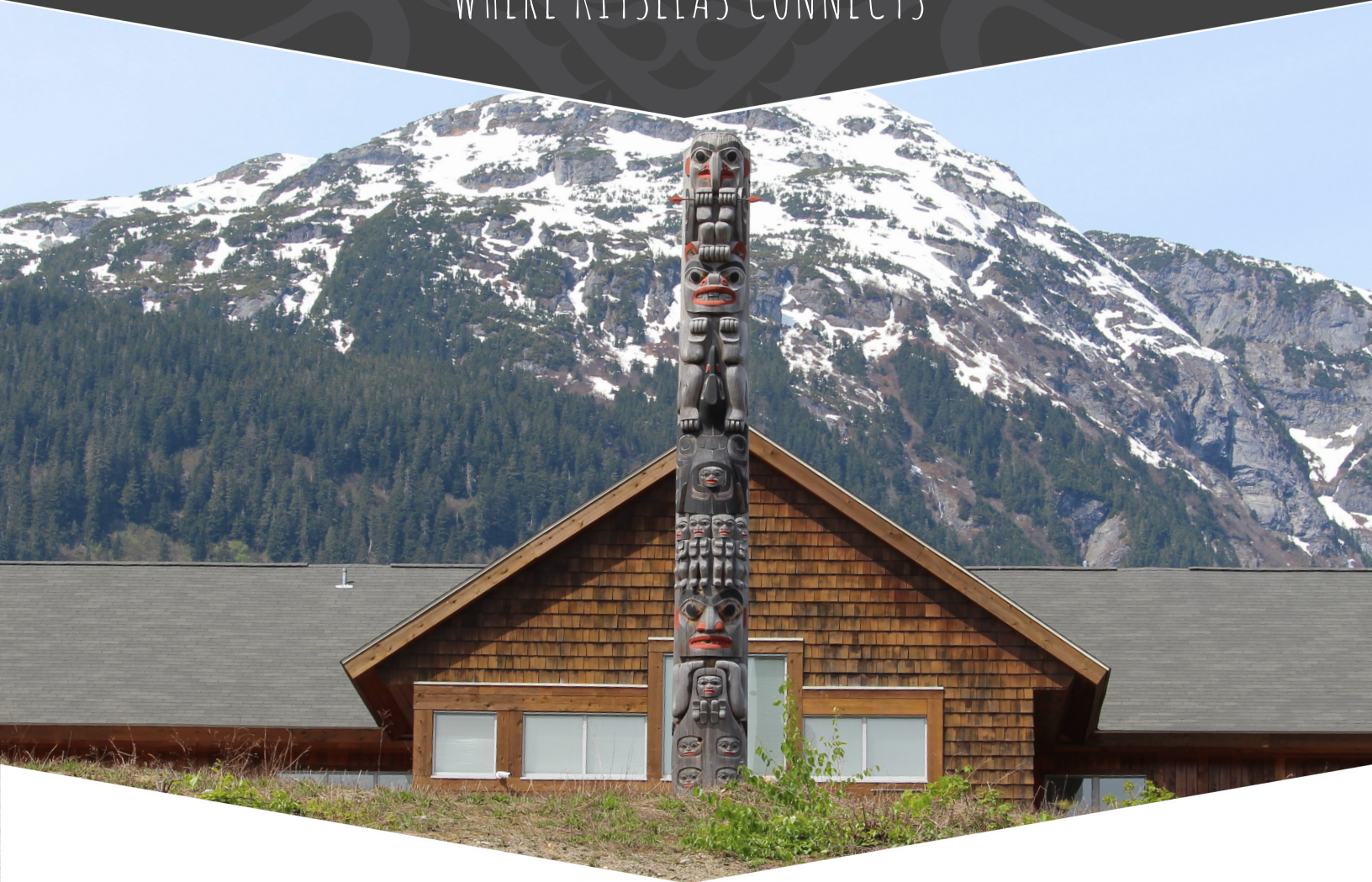


TSUNYOW

WHERE KITSELAS CONNECTS

JULY 2, 2021



A Bi-Weekly newsletter from the



Kitselas Band Council & Administration

IN THIS ISSUE

- | | | | |
|---|----------------------------|----|---|
| 1 | In This Issue | 9 | Contact North Job Posting pg.2 |
| 2 | Office Closure—July 2/2021 | 10 | CWA Advisor Visual Job Duties |
| 3 | CCP Community Workshop | 11 | CWA Advisor Visual Job Duties pg.2 |
| 4 | July 2021 Youth Calendar | 12 | Treaty update contact info. Draw |
| 5 | CEO—KDC Job Posting | 13 | Salmon are starting to return to Skeena River |
| 6 | CEO—KDC Job Posting pg.2 | 14 | Salmon pg. 2 |
| 7 | CEO—KDC Job Posting pg.3 | 15 | Summer Reading Program |
| 8 | Contact North Job Posting | | |



KITSELAS FIRST NATION

2225 Gitaus Road Terrace BC V8G 0A9

Ph: 250-635-5084 Fax: 250-635-5335 TF: 1-888-777-2837

Wednesday June 30,2021

Instead of closing the office on Thursday July 1 to observe the stat holiday, we will close the office on Friday July 2, 2021.

The Kitselas Administration & all departments will reopen on Monday July 5, 2021 for regular office hours.

Thank you for understanding.

Laurie Mercer, BComm.

Chief Administrative Officer



CCP COMMUNITY WORKSHOP:

FINAL PHASE, IMPLEMENTATION PLANNING

WE ARE ALMOST DONE!

Join us virtually to learn more about the implementation section of the CCP and provide comments

Where:

<https://zoom.us/j/2167697075?pwd=SEtDQm1JKzVBUDJMcE1TeVkyYnk4QTog>

Meeting ID: 216 769 7075

Passcode: XN6D1m

When: Wednesday, July 14 at 6pm

or Thursday, July 15 at 11am

Anyone is welcome to attend.

Participants will be entered into a prize draw.



The event will include a short update about the CCP process, the contents of the implementation section and a discussion. The implementation section is important because it makes it easier for staff to carry out the CCP and for Members to know how progress is being made.

There will be a survey coming soon for those unable to attend a workshop.

To learn more, email Geneva at councillormason@kitselas.com or call (250) 615-1382

Or visit <https://kitselas.com/council/comprehensive-community-planning/>

July

2021

➔ New Summer Hours: 10-11:30(Group1) 12-1:30(Group2) 2-3:30(Group3)➔

Kitselas Youth/Right To Play

- With Summer upon us: I will be switching Summer Hours
- July 5th to July 9th: Gerald will be on his week Holiday (Tiff will have program time)
- July 12th to July 16th: Tiffany Mason will be on week Holiday. (Gerald will have program time)
- July 19th to July 23rd: No Program during our Administration Week
- July 26th to July 29th: Science Week
- Gerald will Have Gym Time every Thursday 6pm to 8pm for ages 16+



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Gym Time:6-8 (16+)	2 Deep Clean Prep for new week	3
4 Gerald Week off	5 RTP Program Activity: TBA	6 RTP Program Activity: TBA	7 RTP Program Activity: TBA	8 Gym Time:6-8 (16+)	9 Deep Clean Prep for new week	10
11 Tiffany Week off	12 RTP Program Activity: TBA	13 RTP Program Activity: TBA	14 RTP Program Activity: TBA	15 Gym Time:6-8 (16+)	16 Deep Clean Prep for new week	17
18 Administration week	19 NO PROGRAM	20 NO PROGRAM	21 NO PROGRAM	22 NO PROGRAM	23 NO PROGRAM	24
25	26 Science Week	27 Science Week	28 Science Week	29 Science Week Gym Time:6-8 (16+)	30 Deep Clean Prep for new week	31

PLEASE FOLLOW GROUP TIMES AS I STILL HAVE TO FOLLOW SOME RESTRICTIONS,
 ☹️NEW SUMMER HOURS ARE POSTED ABOVE ☹️



JOB POSTING

Chief Executive Officer (CEO) – Kitselas Development Corporation (KDC)

Reports To

Kitselas Development Corporation - Board of Directors

Summary

As a visionary, the Chief Executive Officer (CEO) is directly responsible for the health and performance of the organization, the success of its operations, and strategic planning. Internally, the CEO will focus on the ongoing improvement of the organizations business model to ensure maximum productivity and revenue. Externally, the CEO will establish key long-term relationships with business partners that enhance the organizations profitability and market position. This individual will also provide financial leadership by managing budgets and monitoring long-term strategic fiscal plans.

Job Duties

- Develop an effective multi-year strategic plan with the board of directors, once approved, tactically implement it via an annual operating plan and budget.
- Collaborate fully with all of the Kitselas First Nation entities to help further the nation's interests in any related manner.

- Provide leadership for strategic business development and key corporate planning issues on major business decisions.
- Assist the Finance Department in managing project budgets, forecasts, and long-term financial plans; ensure corporate adherence to annual budgets.
- Report to the Board of Directors on the company's status against, and ability to meet, its strategic and operational objectives. Meeting monthly and annually. Day-to-day communication with the Board of Directors will be through the Board Chair.
- Delegate, communicate, and collaborate with departmental leaders to control spending, budgeting, reporting, and operational excellence.
- Establish and maintain key relationships with strategic business partners, such as suppliers, wholesalers, retailers, and so on.
- Develop and maintain effective relationships with municipal, state/provincial, federal, and First Nation government agencies, as well as professional organizations such as consultancy firms and auditors.
- Facilitate and oversee any auditing conducted by third parties to ensure an effective resolution and swift closure of auditing activities.
- Help determine resource allocation among business units and/or departments.
- Ensure proper reporting structure within and between all business units and/or departments.
- Keep the Board of Directors informed about business activities, potential threats, opportunities, and recommended actions at pre-scheduled or special meetings.
- Monitor departmental performance against goals to ensure that progress is being made, and that corrective action is taken if necessary.
- Monitor legislation, regulations, policies, and procedures applicable to company operations.
- Meet regularly with department heads/business unit leaders; facilitate resolution of issues/problems between business units and/or departments.

Requirements

- University degree in Accounting, Business, or Finance; an MBA, CPA or CMA designation is preferred.
- Minimum of 4 years of experience within a medium-to-large organization in progressively more responsible positions.
- Effective leadership skills, with a strong focus on mentoring and motivation of employees.
- Demonstrated ability to manage key constituent relationships, including customers, business partners, government agencies, and so on.
- Able to identify key issues; creatively and strategically overcome internal and external challenges or obstacles.
- A clear and solid understanding of the issues faced by the organization.
- Strong knowledge of fiscal management and responsibility, business finance, capital funding, contracts, and partnerships.
- Sound understanding of risk management.
- Knowledge of Human Resource Management in general, including personnel policies, practices, and procedures.

- Effective attention to detail and a high degree of accuracy.
- High level of integrity, confidentiality, and accountability.
- A well-defined sense of diplomacy, including solid negotiation, conflict resolution, and people management skills.
- Experience creating and managing budgets for a medium sized organization.
- Able to effectively communicate both verbally and in writing.

Working Conditions & Remuneration

- Ability to attend and conduct presentations.
- Manual dexterity required to use desktop computer and peripherals.
- Work hours will be 8:30AM to 4:30PM, Monday to Friday, however it is the nature of the position to work beyond regular office hours as well as weekends (overtime and banked time policies will apply). Travelling will be required from time to time.
- A competitive remuneration package will commemorate with experience and suitability.

If you're interested in applying, please email your resume and cover letter (in PDF file format) to the Board Chair: c.carlick@kitselasdlp.ca

Deadline for Application: July 9th, 2021



Contact North BC has an immediate opening for an individual with customer service, data entry experience and/or sales support experience to fill the following part-time position:

**Community Learning Opportunity Guide – Kitselas
Competition # CNBC-20-06-KITS**

What we do:

Contact North BC helps underserved British Columbians in small, rural, remote, First Nation, Metis and Inuit communities by making it possible for them to access education and training without leaving their communities.

What you do as a member of our team:

Reporting to the Regional Learning Opportunities Coordinator, the Community Learning Opportunity Guide position is based out of our Kitselas online learning centre. The successful candidate will:

- Actively support the Regional Learning Opportunities Coordinator (RLOC) to recruit and support students by responding to e-mail and telephone inquiries at the online learning centre, booking appointments for the RLOC and supporting the RLOC in other recruitment activities as needed.
- Directly recruit students in the community following the standard recruitment process and build local community partnerships to act as referral sources as requested by the RLOC and within parameters set by the RLOC.
- Prepare and maintain the online learning centre to support students using the centre.
- Provide basic technical support to students or escalate complex issues to our Information Technology department.
- Enter and update complete and accurate data in the customer relationship management (CRM) system ensuring all required fields are populated on a daily and ongoing basis.
- Each Friday afternoon, record data on Requests for Services responded to at the online learning centre.
- Provide support and technical services to students studying from home.

What you need to be successful:

- Secondary School Diploma or equivalent combination of relevant education and experience.
- Customer service experience.
- Sales experience or support would be considered an asset.
- Strong problem solving abilities.
- Experience with and capability to learn to use a variety of learning technologies such as audio, video and web conferencing.
- Able to take full responsibility for key assigned key areas of student services process while working with minimal supervision and recommending solutions when escalating or referring issues to the management team.
- Highly developed verbal and written communication skills.
- Detail oriented.
- Previous data entry experience is considered an asset.
- Experience with or knowledge of online learning is considered an asset.
- Sound functional knowledge of MS Office Suite (Word, PowerPoint, Excel and Outlook).
- Ability to speak First Nations language(s) is considered an asset.
- Proven ability to exercise sound judgement and diplomacy through contact with students, faculty/instructors, local host and other community stakeholders.

Contact North BC provides:

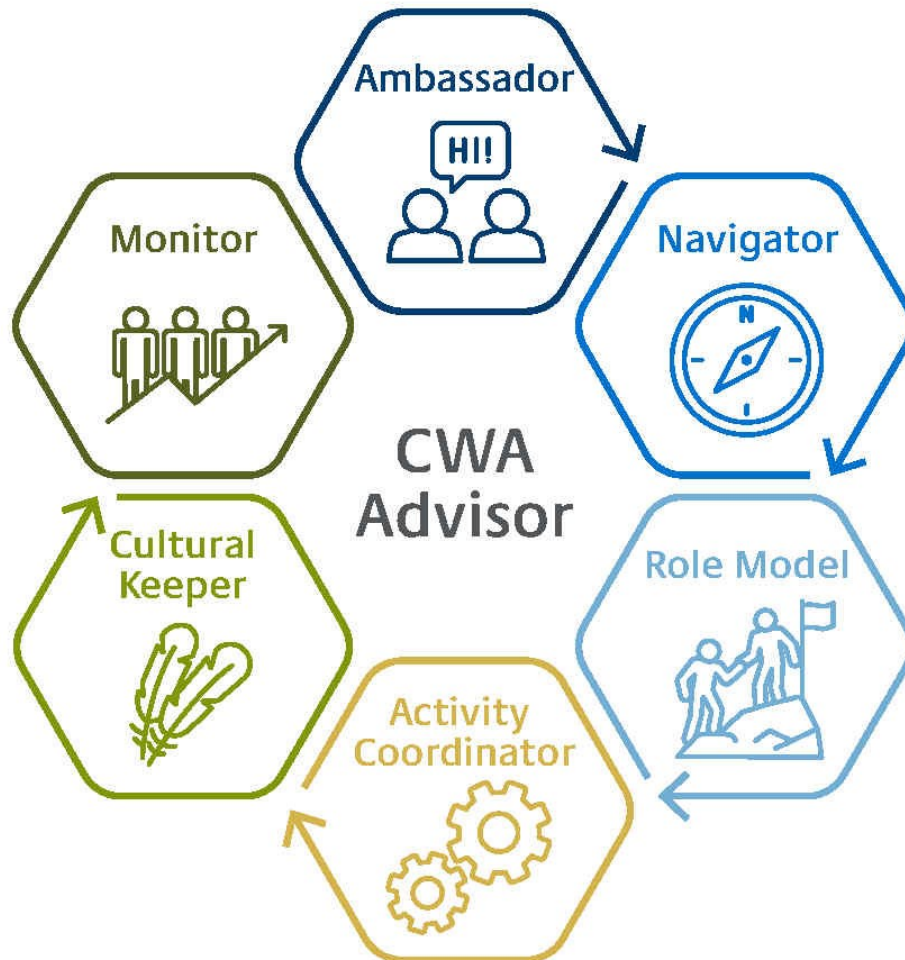
- A dynamic and friendly work environment where employees have an opportunity to do meaningful work and grow.
- The opportunity to contribute to our mandate to help British Columbians get the education and training they need for future opportunities.
- Part-time, flexible hours are mainly daytime; however, flexibility to accommodate sporadic evenings and weekends is required.
- An attractive compensation package:
 - \$18.50 per hour wage plus vacation and statutory holiday pay (\$20.00 total per hour)

How to apply:

- This position is open until filled
- Submit to resumes@contactnorth.ca with a cover letter and résumé.
- Include at least two employment references.
- Quote Job Competition number #CNBC-20-06-KITS in the subject line of the e-mail.
- Start Date as soon as possible.

Contact North BC is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.

CWA Advisor visual job duties



Program objectives:

- Hosting programming opportunities which enrich the lives of all workforce residents
- Researching and sharing of information supporting resident wellness
- Creating opportunities of cross-cultural sharing. Promoting understanding and respect for all residents within and around the accommodations.

Coastal GasLink





Ambassador

- ▶ The Advisor represents their Indigenous Community in workforce accommodations
- ▶ Advisors work to make everyone feel welcome and to ensure all guests have a positive experience
- ▶ Advisors share their culture with the workforce community helping them to understand the ways of their People



Navigator

Connecting the workforce to outside resources such as:

- ▶ Healthcare
- ▶ Drug and alcohol supports/ AA meetings
- ▶ Recreational activities such as: fishing, hiking, and traditional gathering
- ▶ Local businesses



Role Model

- ▶ Advisors are role models for workforce behavior: respectful, kind, courteous, helpful, friendly
- ▶ COVID-19 Safe: Modeling proper use of masks and hand hygiene
- ▶ Advisors connect with others by modeling relationship building



Activity Coordinator

- ▶ Advisors make workforce accommodations fun
- ▶ Advisors plan events like card tournaments, art activities, cultural experiences, music nights, singing, drumming, yoga, hockey pools
- ▶ Advisors bring the Lodge alive with art and artisan creations



Cultural Keeper

- ▶ Advisors share about their culture and the ways of their People by sharing their knowledge with those who wish to learn
- ▶ Advisors may implement opportunities for guest speakers or cultural artisans from local communities



Monitor

- ▶ Observe, Record, Report
 - What did you see today?
 - Who did you speak with?
 - What meetings did you attend?
- What went well?
- What are some opportunities?
- What will I report to my Nation about the workforce accommodations

Limitations

- ▶ Advisors do not counsel others; listening and connecting to outside resources are the only options. By standing back and letting the professionals handle difficult matters, we avoid over-stepping boundaries and the scope of the CWA Advisor role.
- ▶ Advisors do not direct others on how to do their work; by bringing matters of concern back to the CWAA team we work collaboratively at identifying and solving problems.

Expectations

The CWAA Program asks Advisors to be:

- | | | | |
|-------------------|------------------------------|------------|--|
| ▶ Creative | ▶ Accountable for their work | ▶ Learners | ▶ Lean on their team for support |
| ▶ Self motivating | ▶ Open and flexible | ▶ Sharers | ▶ Embrace the opportunity to shine for their community |

UPDATE YOUR INFO TO WIN!

Update your contact info with the Treaty Office by July 22 for your chance to win 1 of 3 Safeway gift cards!



KITSELAS
TREATY INFORMATION SOURCE

Update Your Contact Info to Win! DEADLINE EXTENDED

Update your contact information with the Treaty Office for your chance to win one of three Safeway gift cards (1 x \$100, 2 x \$50)!

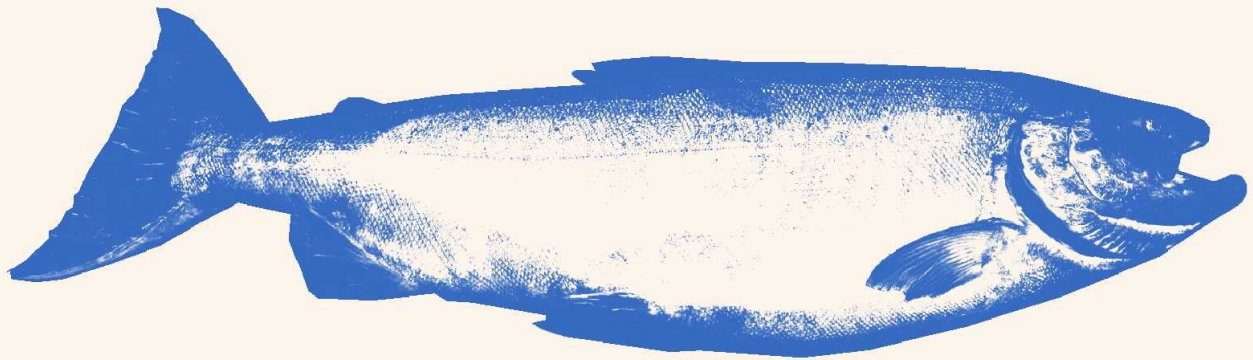
The Treaty Office is calling all members for who we have a phone number. If you have not heard from the office, you can update your information in one of two ways:

- 1) Call the Treaty Office at 250-635- 5084 ext. 4057 and provide an update over the phone.
- 2) Sign up to access the Kitselas Treaty website Members' Area at kitselastreaty.ca.

The draw will occur on **Friday, July 23**. The entry deadline is July 22.



Salmon are starting to return to the Skeena River



FORECAST

THE 2021 PRE-SEASON FORECAST FOR SOCKEYE SALMON SUGGESTS A 90% CHANCE THAT 679,000 FISH WILL RETURN TO THE SKEENA RIVER. THIS IS 70% ABOVE THE CONSERVATION TARGET OF 400,000.

NO FOOD FISHING CLOSURES ARE BEING CONSIDERED RIGHT NOW. IF THIS CHANGES, AN ANNOUNCEMENT WILL BE POSTED IN TSUNYOW: WHERE KITSELAS CONNECTS, AND ON THE ADMINISTRATION FACEBOOK PAGE.

While Out Food Fishing

The Kitselas Lands and Resources Department (KL RD) is responsible for food fish monitoring to ensure ongoing and sustainable use of the Traditional Territory's lands and waters. Help support our work by remembering to:

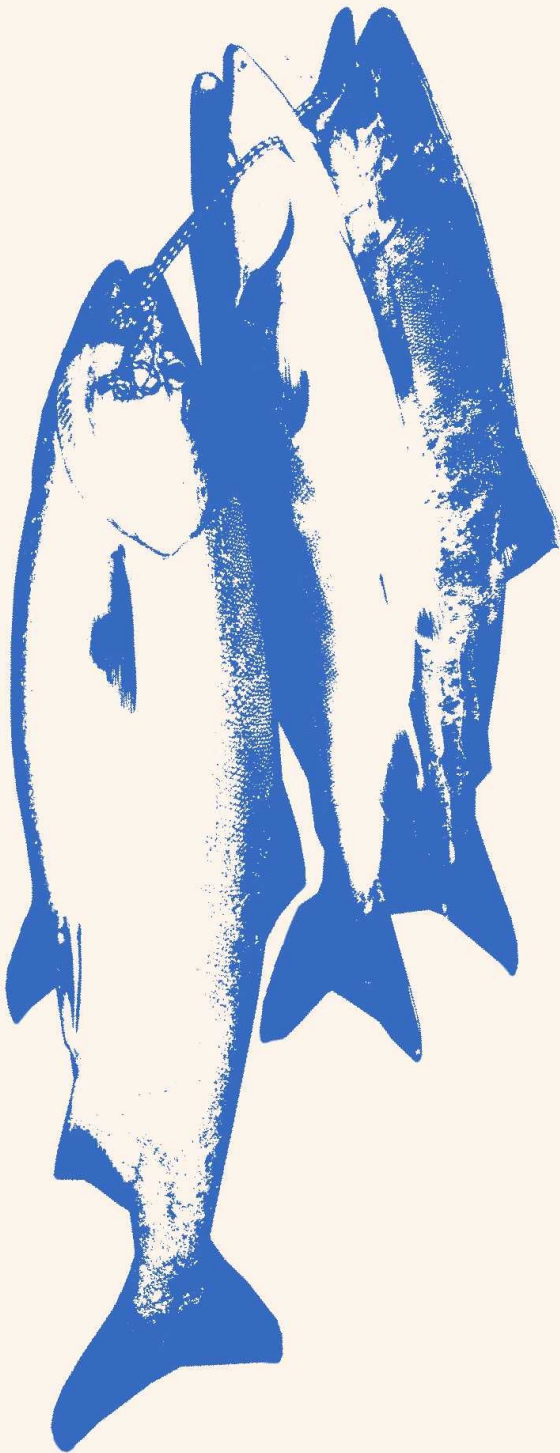
— Have your band membership card or your food fish permit with you at all times while fishing. Due to COVID-19 office closures, new food fish permits will not be issued this year. If you lost your food fish permit, use your band membership card.

— Be mindful to not fish in one spot for more than 48 consecutive hours from Sunday to Saturday, so that others have access to fishing sites.

— Report your catch numbers! If you do not see a food fish monitor, call 778-634-3517 or text 250-641-7616 with your catch numbers.

— Have your name and phone number marked on your net for fish monitors to see.

— Do not sell food fish.

**IMPORTANT**

In 2019, when returns were very low, some fishers left nets in for long periods of time without checking them. Fish in these nets were dead and rotten when pulled. This year, food fish monitors will be pulling nets that do not have a name and phone number on them and are left unattended. If you do not put your name and number on your net you must remain with your net the entire time it is in the water. If a net is pulled it will be left on the rocks/beach and the fish will be donated to elders in the community.

Did You Know?

This year, Wai Wah Environmental field staff will be doing the food fish monitoring. You can expect them to ask the same questions KLRD staff members asked in the past.

Wai Wah Environmental is a fully Kitselas-owned environmental services company. Wai Wah was formed, in partnership with Kitselas Nation, with a keen sense of stewardship and a desire to develop Kitselas Traditional Territory in harmony with the values and vision of the Kitselas people who live here. Wai Wah and KLRD have a close relationship in the delivery of KLRD's stewardship programs.

WANT TO LEARN MORE?
WAIWAHBC@GMAIL.COM

QUESTIONS OR CONCERNS?
SENIORRSO@KITSELAS.COM

Kitselas Summer Reading Program

July, 2021

The SRP. will be in session from July 6th-July 16th for the age group, 11-13. This program is to assist the students in the transition from grade 6 to grade 7, and grade 7 to grade eight.

The program begins each day at 9:30 for breakfast, and ends promptly at 2:00 pm. Lunch will be provided, the students will be informed of the next day breakfast and lunch menu, if they choose to bring their own lunch on any given day, that is fine.

There will be a field trip on each Friday, more information regarding these will be sent home with the students.

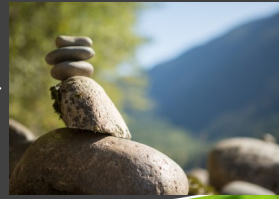
The second group for ages 6-10 begins July 19 and will be in session until Friday July 30th. Breakfast and lunch provided.

The parents/guardians or older siblings must drop off and pick up the younger students.

There will a field trip on each Friday.

If you have any questions on the program, feel free to contact Jerry Seymour @ 635-3301 on Monday, July 5th from 9:00 am – 2:00 pm.

JULY 2, 2021



KITSELAS CONNECTS

Is put together by the Kitselas Communications Department.

Please email communications@kitselas.com with any info - events, news, fundraisers, photos, etc. - that you would like to share with the community.

Deadline for submissions is Tuesday.

Call 250-635-5084 Ext. 4071 with any questions

KITSELAS ADMINISTRATION

2225 Gitaus Road, Terrace, BC V8G 0A9
Phone: 250-635-5084 Fax: 250-635-5335

Office Hours

Monday to Friday 8:30am-4pm
Closed for lunch 12-12:30pm

WWW.KITSELAS.COM